



## LADY BAY PRIMARY SCHOOL

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Headteacher: Mr Steve Border

### Frequently asked questions when your child is due to start school

## School Year 2023-2024

#### **Q: When will my child start school?**

A: Children born between 1<sup>st</sup> September 2018 and 31<sup>st</sup> August 2019 will start school in September 2023.

#### **Q. Who is responsible for school admissions?**

A. Admissions to community schools, such as Lady Bay Primary School, are the responsibility of the Local Authority not the school. If you have not received information about how to apply for a school place, please ring Nottinghamshire County Council Admissions Team on 0300 500 8080, or see <https://www.nottinghamshire.gov.uk/education/schooladmissions/apply-for-a-school-place>

#### **Q. What is the process for applying for a school place?**

A. All parents who are interested in their child attending Lady Bay Primary School are offered a tour of the school with a member of the Senior Leadership team to help them decide whether the school is the right place for their child. You can then apply for a school place online. The application window for this cycle of applications opens on 7<sup>th</sup> November 2022 and closes on 15<sup>th</sup> January 2023. If your application is late then you only be considered after all the other applications have been processed and you may miss out on the school of your choice. The national offer day for school places is 17<sup>th</sup> April 2023. Parents of children joining Lady Bay Primary School will then hopefully be invited to visit the school for a tour, followed by a meeting for parents in June and the children have some taster sessions in the summer term.

**Q. Do I have to use all my preferences choices?**

A. The Local Authority strongly advises parents to use all their preference choices so that they are able to offer you a school place of your choice.

**Q. What are the criteria for allocating children to the school?**

A. In the event of oversubscription, the oversubscription criteria will be applied, in priority order, to determine which applications will be granted once places have first been allocated to pupils who have a statement of special educational needs or an education, health and care plan which names the school. The oversubscription criteria are listed below:

1. Looked after children and previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school and children who do not live in the catchment area at the closing date for application and who, at the time of admission will have a brother or sister attending the school or the linked junior/primary school who was displaced as their Nottinghamshire community catchment area school was oversubscribed at the national offer day for first admission to school.
3. Other children who live in the catchment area at the closing date for applications.
4. Children who live outside the catchment area who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school.
5. Children who live outside the catchment area.

Places are not allocated on a “first come, first served” basis.

**Special circumstances:** There may be very rare circumstances in which evidence can be provided by a doctor, social worker or other relevant professional to demonstrate that there is only one school that can meet a child’s needs. Nottinghamshire County Council will consider applications for community schools where the application can be supported by written evidence from a doctor, social worker or relevant professional demonstrating why a particular school is the only school which could cater for the child’s particular needs. **The evidence must be presented at the time of application.**

**Multiple births:** Where one child of a multiple birth can be admitted, the other child/children will also be admitted.

**Distance measurer and tie-breaker:** In the event of oversubscription, within all but the first criterion, preference will be given to the children who live nearest to the school as the crow flies. Distances are measured from the main administrative point at the school campus to a point at the entrance to the child’s home using the Local Authority’s distance measuring software.

In the event of two distances being equal, the Local Authority will measure to the next decimal point. If the measurements remain equal, lots will be drawn and the process will be independently verified.

**Q. What is the catchment area for Lady Bay Primary School?**

A. The following roads comprise our catchment area:

Adbolton Cottages

Adbolton Grove

Adbolton Lane

Belvoir Road

Carlight Gardens

Chatsworth Road

Colwick Road

Fleeman Grove

Gertrude Road

Hawksworth Road

Holme Grove

Holme Road

Julian Road

Kendal Court

Lady Bay Road

Melbourne Road

Mona Road

Moore Close

Oakfields Road

Oaktree Close

Orston Road East

Orston Road West

Pavilion Road

Pierrepoint Road

Radcliffe Road / A6011 – north side - Trent Bridge to Regatta Way

Ropsley Crescent

Roseberry Avenue

Rutland Road

Scarrington Road  
Seymour Road  
Simkins Barns  
Thoroton Road  
Trent Boulevard  
Woodland Road

**Q. How many children can be admitted each year?**

A. Our pupil admission number is 60.

**Q. If I live in the Lady Bay catchment area is my child guaranteed a place at the school?**

A. No – it depends on numbers. Most years all catchment children are able to be admitted.

**Q. I don't live in the catchment area – will my child be able to join the school?**

A. Again, it all depends on numbers. If the school is not oversubscribed with pupils from the catchment then places will be offered to non-catchment children. Which children would be admitted in these circumstances depends on the distance from home to school as the crow flies – see oversubscription criteria.

**Q. What if I am unsuccessful in securing a place for my child at my preferred school?**

A. You have the right of appeal – the Local Authority will explain the process to you.

**Q. What are the arrangements for starting school next September?**

A. The 2023-24 school year commences on Monday 4th September 2023.

**Q. What are the start and finish times for the school?**

A. The normal school day begins at 8.55am and ends at 3.25pm.

**Q. What are the staffing ratios in the Foundation Unit?**

A. There are 2 teachers and 2 teaching assistants in the Foundation Unit. The teacher pupil ratio is 1:30 and staff pupil ratio is 1:15

**Q. Do I send my child to school in uniform?**

A. Yes. Details of the uniform can be found on the school website.

**Q. What curriculum will my child follow?**

A. Children in the Foundation Stage follow the Early Years Foundation Stage curriculum. From year 1 they follow the National Curriculum for England. The school aims to teach a broad and balanced curriculum with the subjects of English and Mathematics being given significant emphasis. In addition, from the start of Key Stage 2 in year 3 children learn Spanish.

**Q. What happens at lunchtimes?**

A. Currently, the Government provide all children aged 7 and under with a daily free school meal. Some children bring a packed lunch instead. After they have eaten their lunch the children play outside. The lunchtimes are supervised by Midday Supervisors and there is always a senior member of staff on duty as well.

**Q. Can my child come home at lunchtimes?**

A. Yes, but we discourage this. The lunch break is an ideal opportunity for your child to socialise, consolidate friendships and make new friends.

**Q. What about before and after school care?**

A. We offer a daily Breakfast Club at school from 7.30am and Tennis Club, Rugby Club, Little Friends, Alphabet House, V-Create and Rattle and Roll run clubs all offer before and after school care. These are run independently of the school and the arrangement is a private one between parents and the providers. All the clubs bring the children to school in the morning and collect at the end of the school day. The school does not endorse any particular provider. There are also ad-hoc school run clubs.

**Q. Am I able take my child out of school for a holiday?**

A. The school can not stop you from doing this but does not support it. Even a week out of school means that your child is missing valuable learning. All holidays will be marked down as an unauthorised absence from school.

**Q. What is the Ofsted grade for the school?**

A. The school was last inspected in November 2022 and it was found that the school “continues to be good” (grade 2). For further information please see [www.ofsted.gov.uk](http://www.ofsted.gov.uk)

**Q. How good are your academic standards?**

A. Very good indeed. We were 23<sup>rd</sup> out of 249 schools in Nottinghamshire in 2018/19 for year 6 end of year SATS and 7<sup>th</sup> out of 249 schools for children achieving the higher standard (greater depth) in all subject areas. There were no performance comparisons available for 2019/20 due to Covid-19.

**Q. How are classes organised?**

A. Children in Foundation Stage are allocated a teacher but will work across the Foundation Unit with all the staff in the Unit. From year 1 children are in a class with one teacher (or two if the teachers are in a job share arrangement). There are 14 classes in total – two classes per year group.

**Q. How many children are on roll at the school?**

A. As of the Spring term 2023 there were 418 children attending the school.

**Q. What is the average class size?**

A. 30 pupils

**Q. How does the school communicate with parents?**

A. Foundation Stage staff will post weekly updates on the Class pages on the school website – this covers general issues rather than giving individual feedback about your child. The school holds open evenings in the Autumn and Spring terms where you will be offered an appointment time to discuss your child's progress and well-being. As an "open door" school you are able to contact the class teacher at any reasonable time – either at the gate when picking up, or by emailing the office at [office@ladybay.notts.sch.uk](mailto:office@ladybay.notts.sch.uk). At the end of the summer term you will receive a written annual report on your child. The school publishes a weekly newsletter which is emailed to parents and we subscribe to a texting service. To ascertain parental views, we hold a parents' forum from time to time, or issue surveys

**Q. My child has health needs (i.e. diabetes, epilepsy, certain allergies, asthma etc etc). How will the school cope with their needs?**

A. Children with significant health needs will have a health care plan drawn up with parents and school health team and, in some circumstances other health professionals. This will set out how the school will deal with the child's individual health needs. For more minor health needs – for instance if your child needs an inhaler occasionally, please talk to the child's teacher.

**Q. I believe that my child is very bright. How will the school meet their needs?**

A. There are many able and exceptionally able children in the school. The class teacher plans to differentiate the work in order that the most able children are appropriately challenged.

**Q. My child has special educational needs. How will the school meet their needs?**

A. We have a SEN Policy which is available to view on our website which adheres to the Notts SEND Code of Conduct. Some children are supported in class and the work is differentiated to meet every child's needs.

**Q. Is my child able to have drinks and snacks during the school day?**

A. We encourage all children to drink water during the school day and specially designed school water bottles are available to purchase from the school office. If you would like your child to have milk in the morning then this can be ordered for a small charge via Cool Milk. A piece of fresh fruit is provided free each morning to the Foundation Unit, Year 2 and Year 2. We do not allow other drinks or snacks.

**Q. What Secondary school does the school feed to?**

A. At present, we feed to the Rushcliffe School at age 11. Please note that attendance at Lady Bay Primary School does not mean that your child will automatically transfer to Rushcliffe School at age 11 – places are allocated on catchment area and linked phase primary school attended. The Lady Bay catchment area currently forms part of the Rushcliffe School catchment area. However, it should be borne in mind that it is not possible to state what the situation will be in the future. It is recommended that you contact Rushcliffe School and / or the Local Authority nearer the time for an update.

**Q. What types of extra-curricular provision are available?**

A. There are a wide range of after school clubs running throughout the year. Some of these are provided by staff at the school and are free such as choir or cricket club (summer only) and some are provided by outside providers and there is a small charge for these – such as Bricks 4 Kidz or Rattle and Roll.

**Q. Am I able to get involved as a parent?**

A. We see the home school relationship as a partnership and we encourage parental involvement. You can obviously support your child's learning at home but can also get involved at school if you wish. There are many ways in which you can help – if you are interested and able to help then please see your child's teacher. Depending on the level of involvement in school it may be necessary to have a DBS check carried out.

**Q. Are there any costs associated with my child being at school?**

A. As a state school we are committed to the general and fundamental principle of free education. For activities such as educational day visits we are not able to charge so we ask for a "voluntary contribution" from all families to ensure that the visit can go ahead. In the juniors, school dinners have to be purchased. There are other things that do cost – uniform, book bags, water bottles etc but these costs are minimal. From time to time we take part in charitable activities and donations are sought but this is entirely voluntary. Some children – for instance those on free school meals because of low parental income attract pupil premium and the school can use this to alleviate certain costs such as educational visits.

**Q. What type of school is Lady Bay?**

A: Lady Bay Primary School is a community school maintained by Nottinghamshire Local Authority. The Governing Body do not have any plans at present to convert to academy status but this could change in the future.

The school has no religious affiliation.

**Q: Does my child have to start school in September 2023?**

A: No – you can defer the start for your child without losing the school place as long as the child starts in the school year when they reach compulsory school age. However, the Governing Body of the school request that all children are in school for January 2024 as this is when school budgets are calculated based on numbers on roll and if your child is not in school then, the school would not receive funding for your child. Clearly, that would not be a sustainable position.

**Q. My child is not 5 until the summer term – can they be admitted to the next year's intake – i.e. start school a year later?**

A: Yes – a few parents take this option. If you are considering this then you are advised to talk to the school and Local Authority. You may request that your child starts school out of their normal age group but this is at the discretion of the Local Authority depending on the circumstances. If your child joins the school out of their normal age group then please remember that this is a permanent arrangement.

**Q. Can my child start school part time?**

A. Yes – until their 5<sup>th</sup> birthday – again if you are interested in this option then contact the Headteacher. The large majority of parents opt for the full-time place from the start of September.

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If you have any questions that are not covered above or you would like clarification or further information then please do contact the Headteacher on 0115 974 7001 or by email to [head@ladybay.notts.sch.uk](mailto:head@ladybay.notts.sch.uk).

Why not have a look at our website to get a flavour of our school?

[www.ladybay.notts.sch.uk](http://www.ladybay.notts.sch.uk)

UPDATED: January 2023